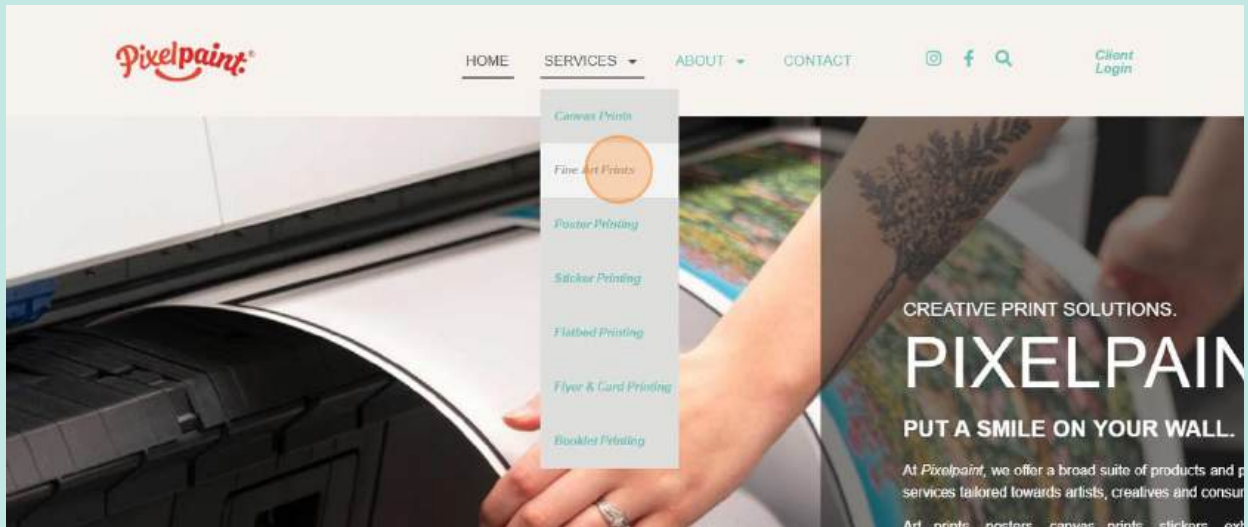


This guide walks you through placing print orders online, from selecting products and generating an instant quote to uploading artwork and tracking your order.

Choose Your Product

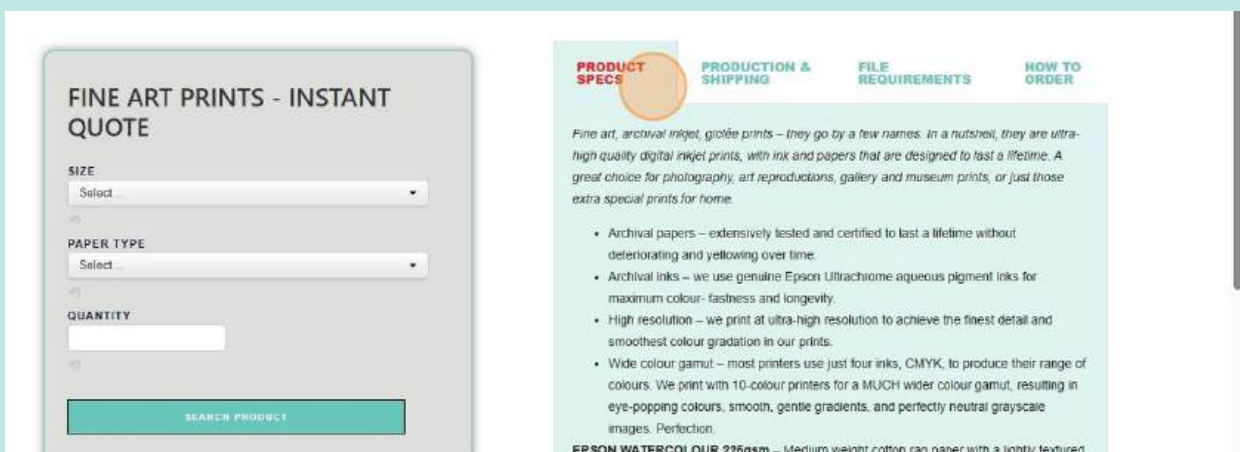
- 1 Go to the Services page and select the product you want to order.



- 2 Each product page includes tabs outlining:

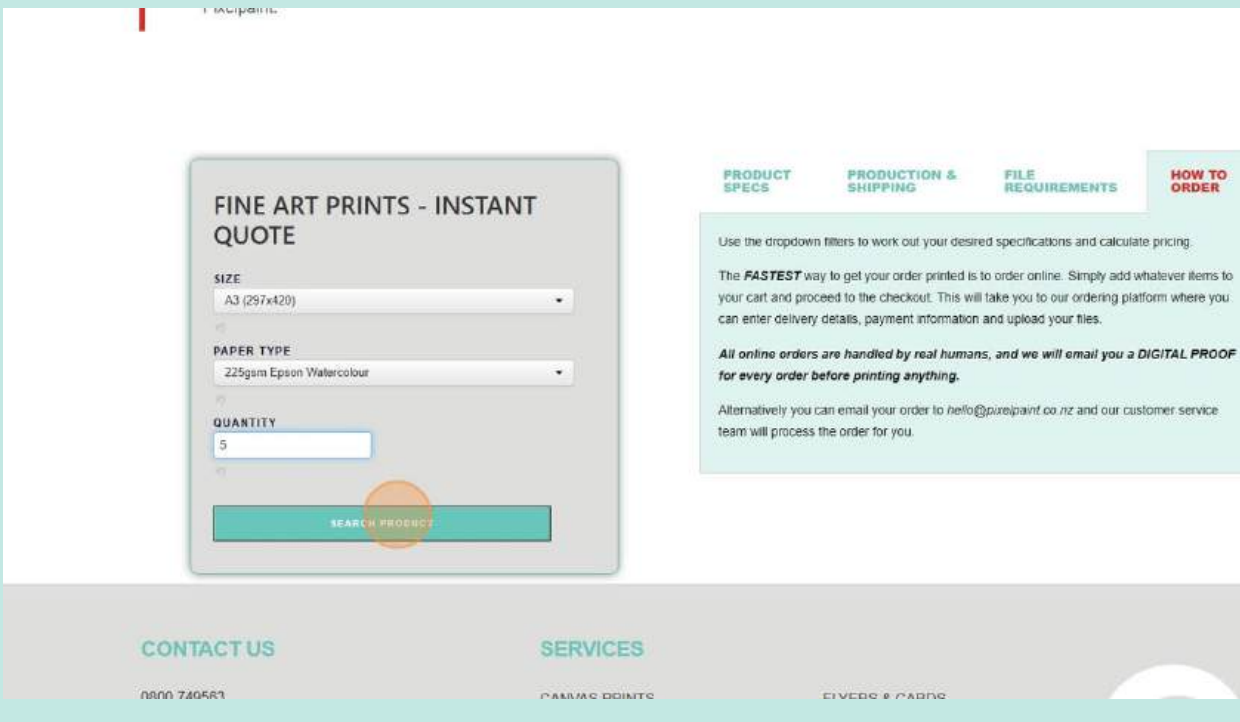
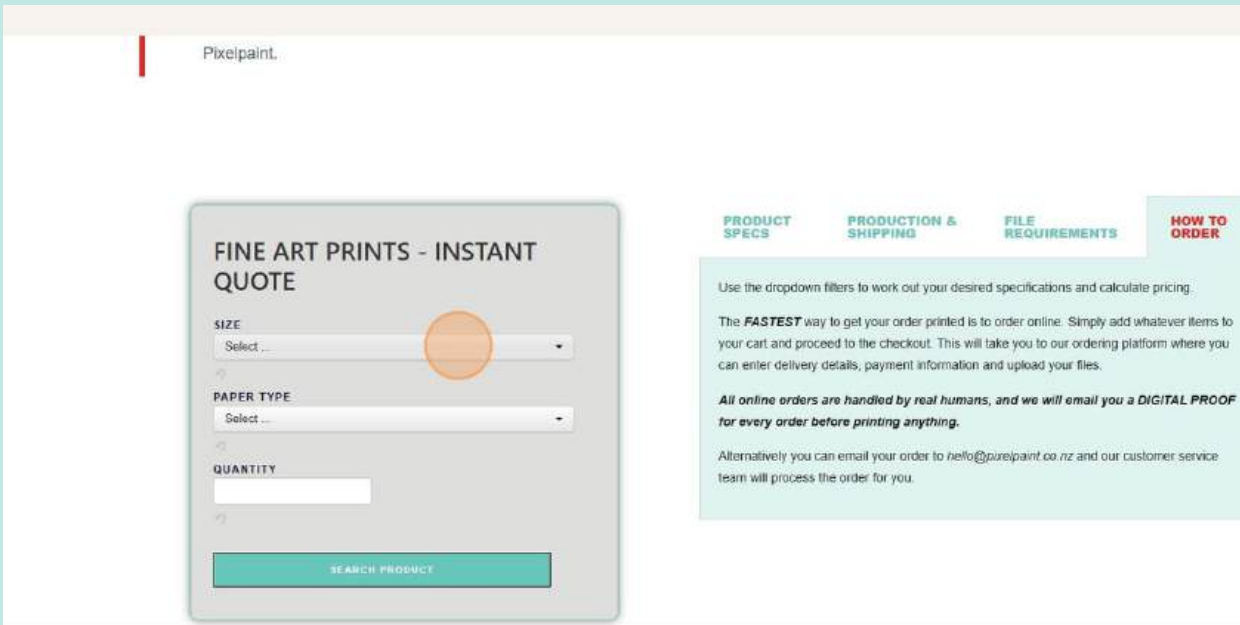
- Product specifications
- Production and shipping information
- File requirements
- How to order

You can read through these tabs to understand paper options, turnaround timeframes, file setup, and the ordering process.



Create Your Quote

- 3 Use the instant quote section on the product page. Select your print specifications from the drop-down menus and enter the total quantity. Click **Search Product** to generate your price.



4 If you're happy with the price, click **Add to Cart**.

FINE ART PRINTS - INSTANT QUOTE

SIZE
A3 (297x420)

PAPER TYPE
225gsm Epson Watercolour

QUANTITY
5

\$182.60
INCLUDES GST

ADD TO CART

PRODUCT SPECS PRODUCTION & SHIPPING FILE REQUIREMENTS **HOW TO ORDER**

Use the dropdown filters to work out your desired specifications and calculate pricing.

The **FASTEST** way to get your order printed is to order online. Simply add whatever items to your cart and proceed to the checkout. This will take you to our ordering platform where you can enter delivery details, payment information and upload your files.

*All online orders are handled by real humans, and we will email you a **DIGITAL PROOF** for every order before printing anything.*

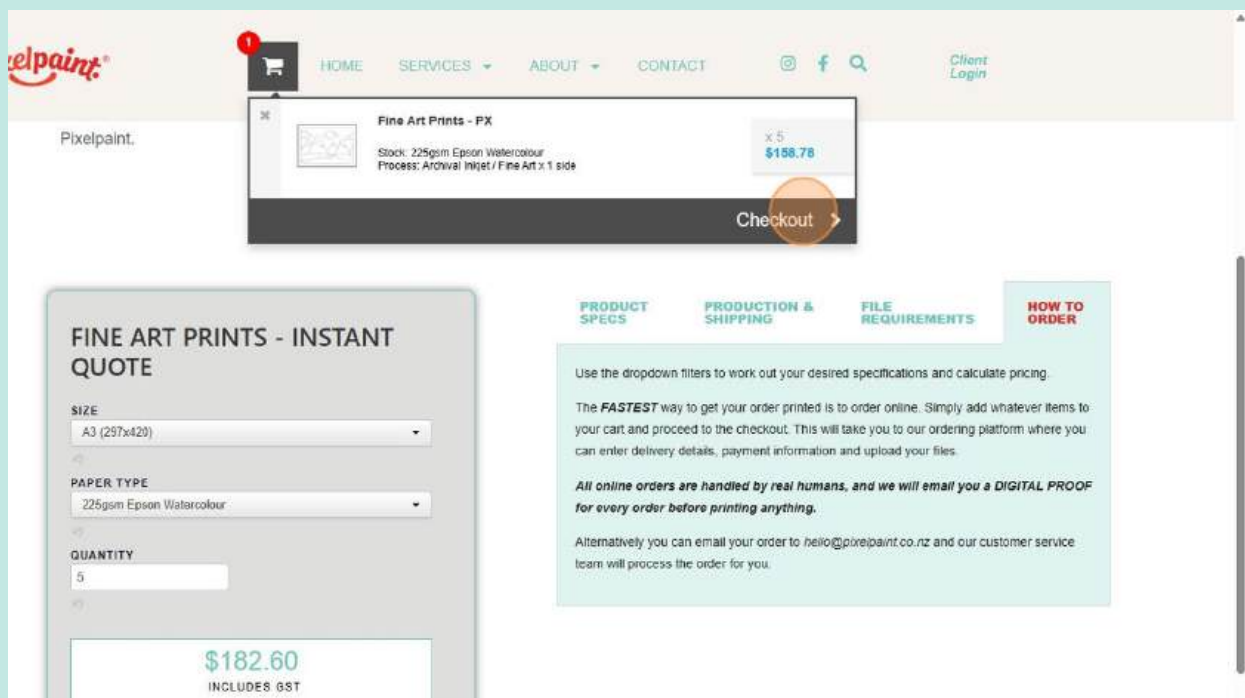
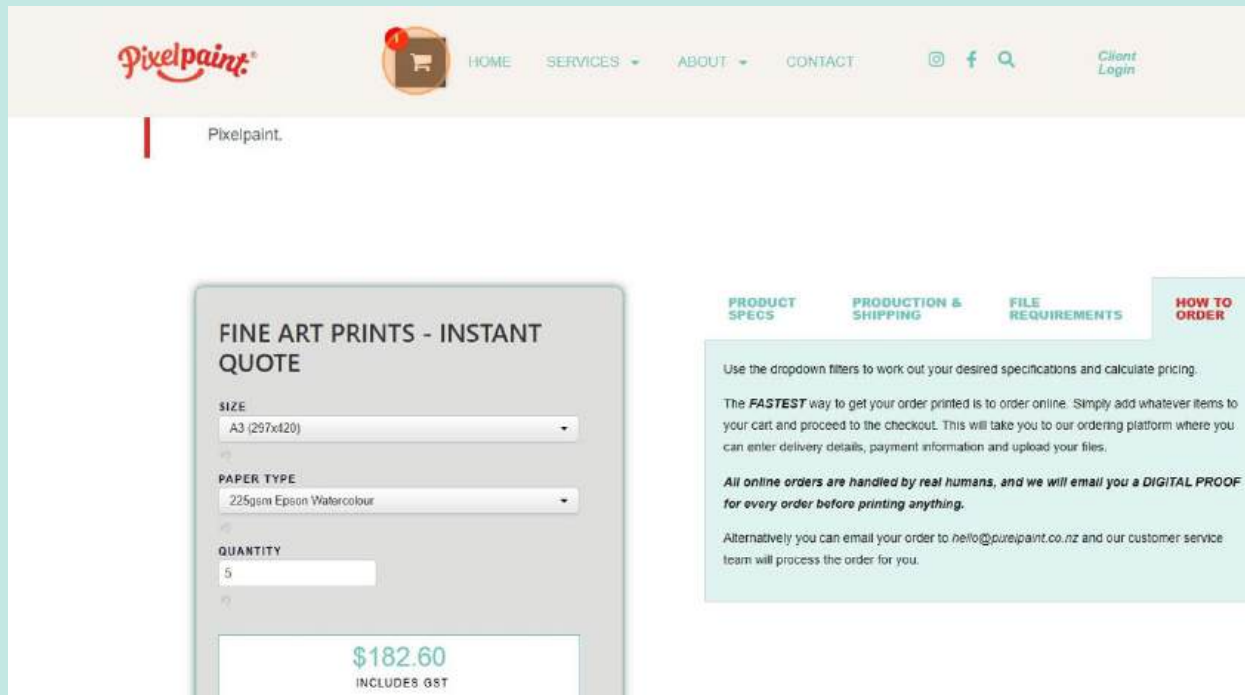
Alternatively you can email your order to hello@pureprint.co.nz and our customer service team will process the order for you.

5 You can repeat this process for any additional items you'd like to order.

Proceed to Checkout

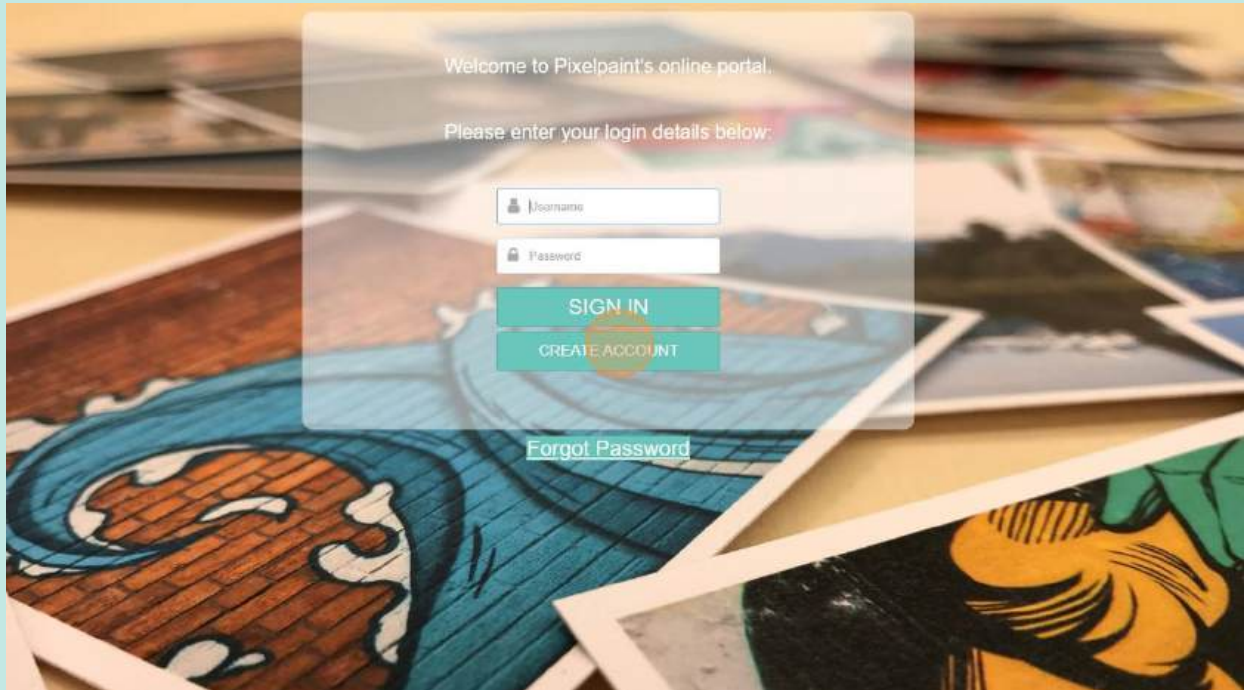
6 Once all required products are in your cart, go to your cart and click **Checkout**

You can also remove any items that you no longer require.



7 Once you've clicked checkout, you'll be directed to a login page.

- Existing users: enter your username and password here.
- New users: click **Create Account**.



8 For new users, enter your details, and click **Continue**.

A screenshot of the Pixelpaint "CREATE AN ACCOUNT" registration form. The form is titled "CREATE AN ACCOUNT" in a blue header. Below the title is a grey box with the text: "Welcome to our web registration process. Please fill in the details below with fields marked with an * being required. From there, you will receive a confirmation of your registration." The form is divided into two columns: "Details" and "Billing". The "Details" column includes fields for "Email *", "First Name *", "Last name *", "Company Name (or your full name for personal account) *", "Phone", and "Website". The "Billing" column includes fields for "Billing Address *", "Suburb *", "Country *", and "Postcode *". There is also a checkbox for "Delivery address same as billing" with a "YES" button. A green "Continue" button with a right-pointing arrow is at the bottom of the form.

Review Your Order Details

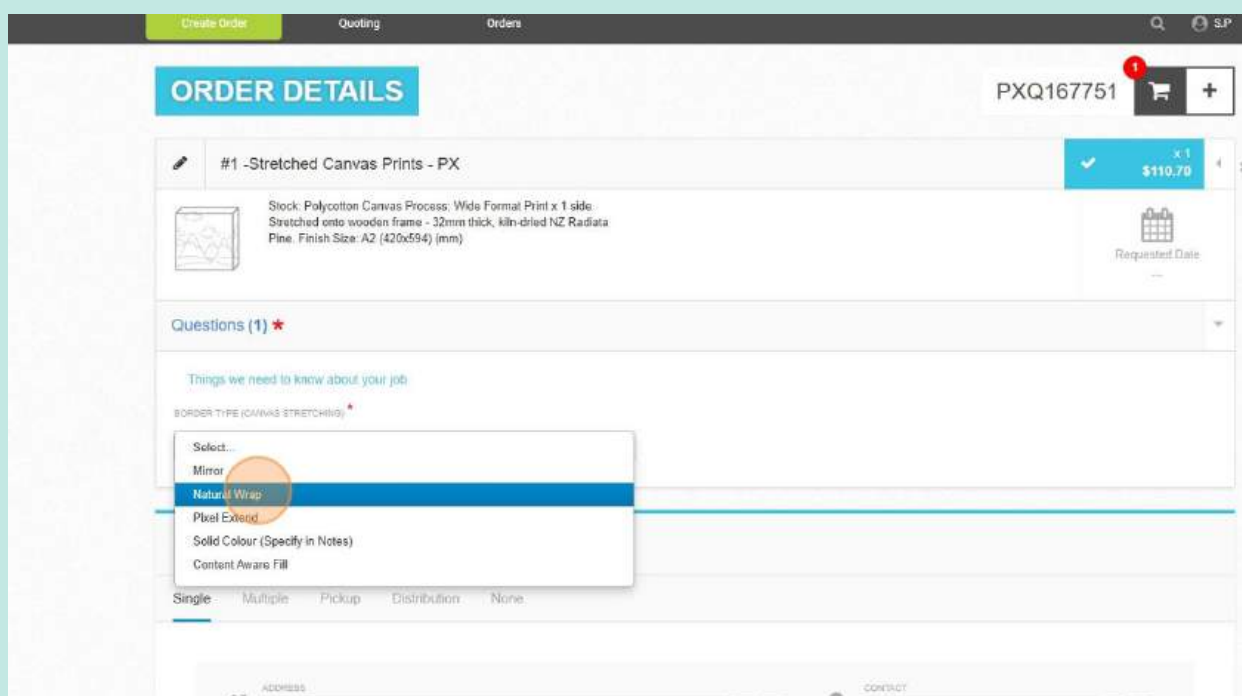
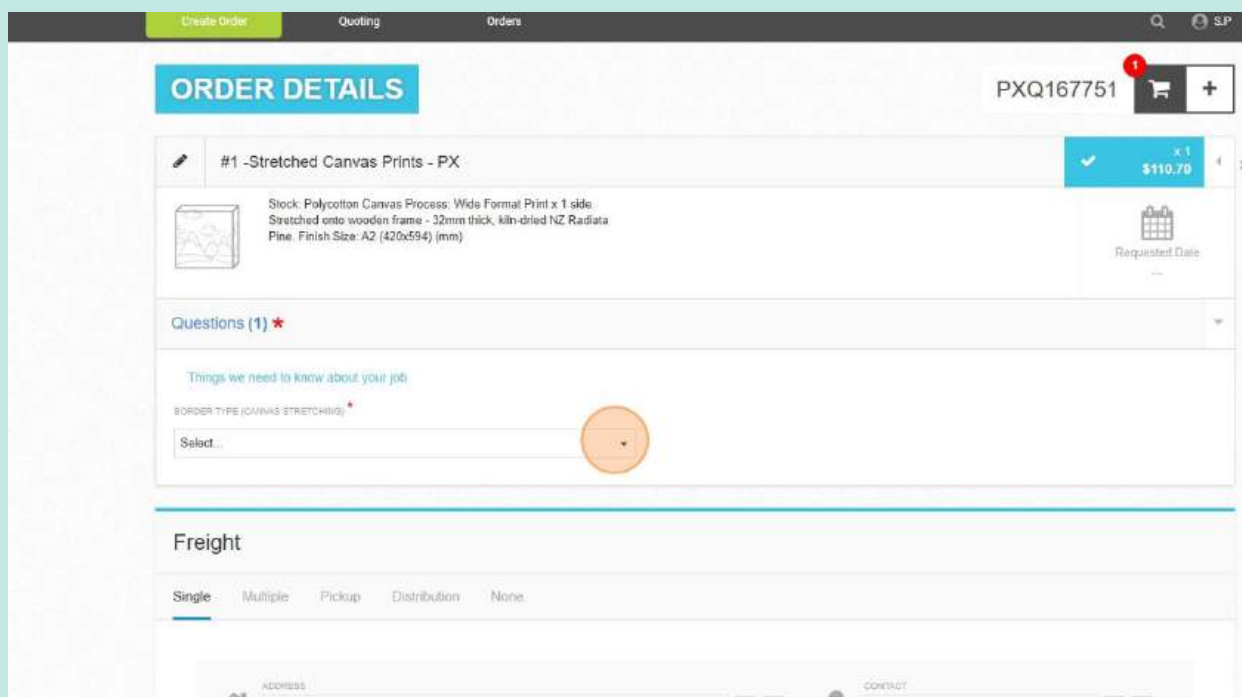
9

Once you've logged in or created your account, you'll be taken to the order summary screen where you will see a summary of the items in your cart, including specifications, quantities, and pricing.

You can review your order items, add freight, and check your account details here before processing an order.

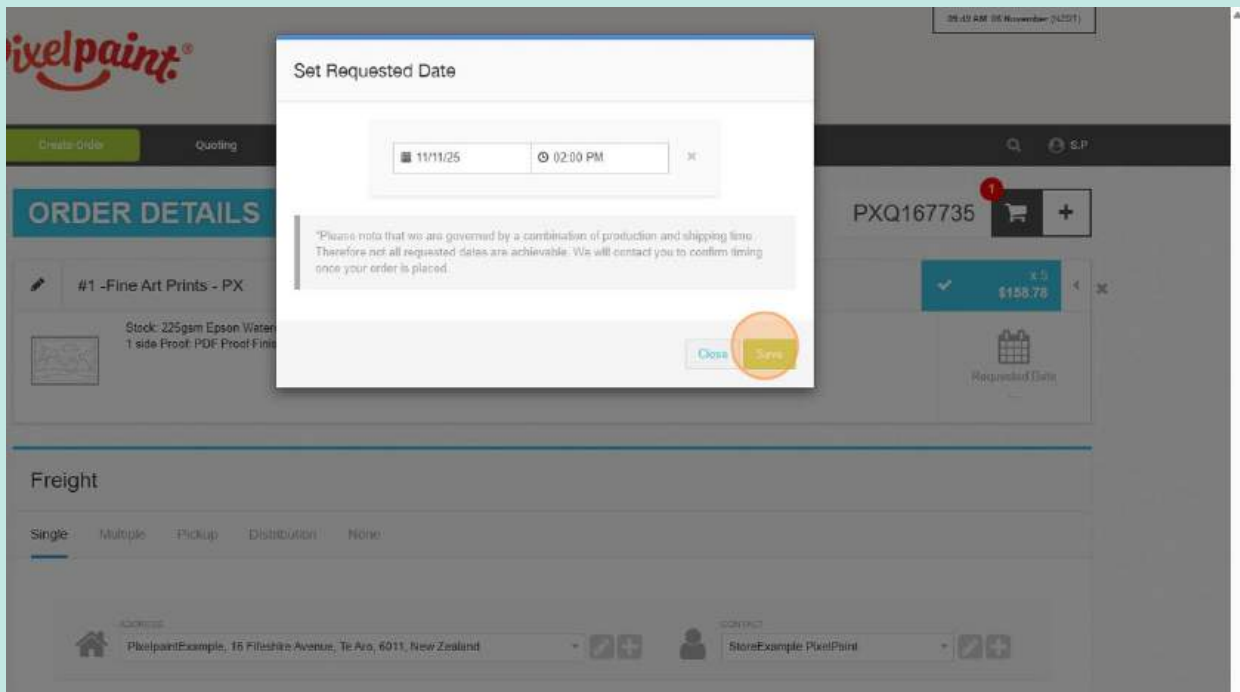
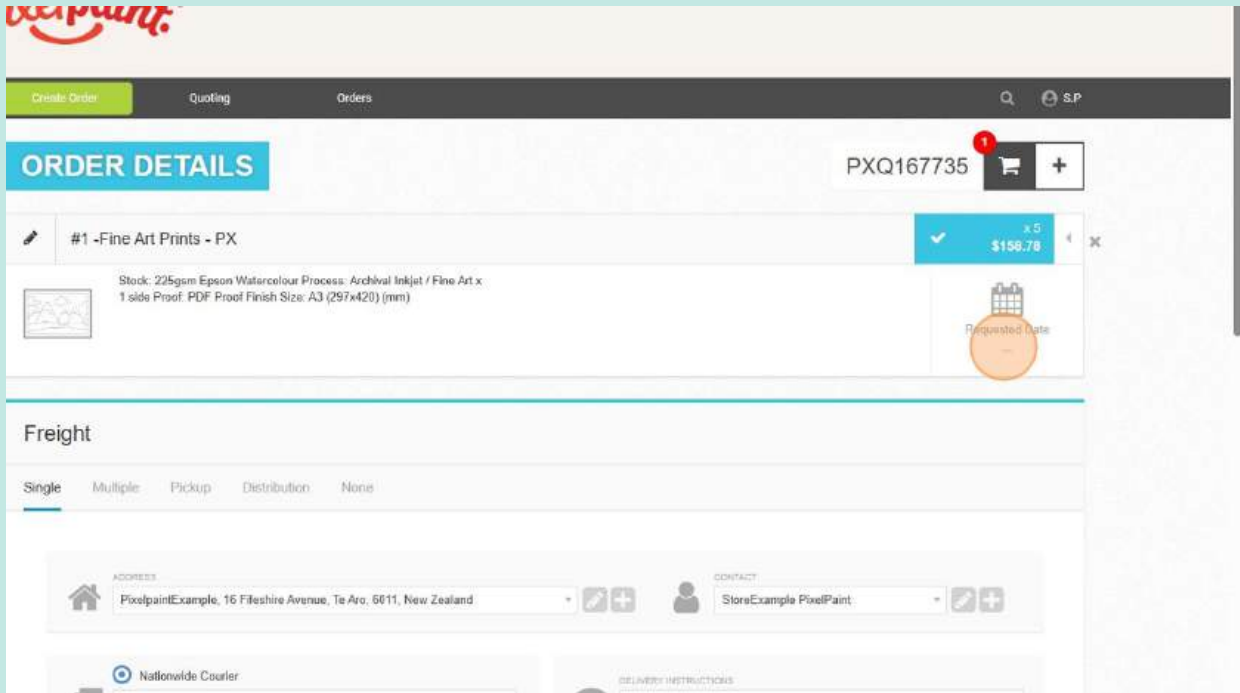
10

If we require any specific details for one of your items, this will show as a question under this item. You'll be unable to process your order until this has been answered.



11

If you need your prints by a certain date, enter the **requested dispatch date**. Note: this is the *dispatch* date. Please allow time for courier delivery when selecting your date.



12

Your order will default to our standard freight option, and the saved address will appear by default. You can edit or add a new address if needed.

Requested Date
11/11/25 02:00 PM

Freight

Single Multiple Pickup Distribution None

ADDRESS: PixelpaintExample, 16 Filleshire Avenue, Te Ara, 6011, New Zealand

CONTACT: StoreExample PixelPaint

Nationwide Courier
Small Courier (1-2 days, usually overnight) (\$10.00)

DELIVERY INSTRUCTIONS
Delivery notes...

Summary for PXQ167735

13

You can select **Pick up** if you would like to collect from our Wellington location.

#1 -Fine Art Prints - PX \$158.78

Stock: 225gsm Epson Watercolour Process Archival Inkjet / Fine Art x 1 side Proof. PDF Proof Finish Size: A3 (297x420) (mm)

Requested Date
11/11/25 02:00 PM

Freight

Single Multiple Pickup Distribution None

ADDRESS: PixelpaintExample, 16 Filleshire Avenue, Te Ara, 6011, New Zealand

CONTACT: StoreExample PixelPaint

Nationwide Courier
Small Courier (1-2 days, usually overnight) (\$10.00)

DELIVERY INSTRUCTIONS
Delivery notes...

14

The last section of the order summary screen shows your billing details, and a breakdown of pricing (print total, freight, GST, and final total). If required, you can also:

- Download a PDF quote
- Add notes or reference numbers
- Enter a promo code

Summary for PXQ167735

PROMO CODE

BILLING ADDRESS
PixelpaintExample, 16 Filleshire Avenue, Te Aro, 6011, New Zealand

CUSTOMER
C12110 - PixelpaintExample

ACCOUNT MANAGER
Hamish Wouffe

NOTES

PO NUMBER

CONTACT
StoreExample PixelPaint

PAYMENT TERMS
Online Credit Card

VALID UNTIL
06/02/26

QUOTE STATUS
Awaiting Acceptance

QUOTE PDF
Pixelpaint Quote

1 Item Selected

Sale	\$158.78
Freight	\$10.00
GST	\$25.32
\$194.10	

[Accept Later](#) In accepting this quote, I am approving the job to be printed and have read and accept the [terms and conditions](#) of sale. [Process Order](#)

Place and Pay For Your Order

15

Once everything is correct, click **Process Order**

Summary for PXQ167735

PROMO CODE

BILLING ADDRESS
PixelpaintExample, 16 Filleshire Avenue, Te Aro, 6011, New Zealand

CUSTOMER
C12110 - PixelpaintExample

ACCOUNT MANAGER
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\$194.10	

[Accept Later](#) In accepting this quote, I am approving the job to be printed and have read and accept the [terms and conditions](#) of sale. [Process Order](#)

16

You will then be taken to the payment page. Enter your credit card details and complete payment.

Item	Quantity	Price
Fine Art Prints - PX	x 5	\$158.78
Fine Art Prints - PX	x 1	\$10.00
Freight		
Sub-Total		\$168.78
GST		\$25.32
Total		\$194.10

Upload Artwork

17

After payment, upload your print-ready file by dragging your file in or selecting it from your computer. Make sure to click **Upload** once you've selected your files.

Job Title	Fine Art Prints - PX
Job No	PXJ149406
Description	Stock: 225gsm Epson Watercolour Process: Archival Inkjet / Fine Art x 1 side Proof: PDF Proof Finish Size: A3 (297x420) (mm)
Quantity	5
Size	A3
Price	\$158.78
Status	Awaiting Payment
Quote No	PXQ167735

18

Once uploaded, wait for the confirmation message and thumbnail preview to appear, then click **Confirm**.

Quantity	5
Size	A3
Price	\$158.78
Status	Awaiting Payment
Quote No	PXQ167735

Print Files: No file selected... Upload

Supporting Files: No file selected... Upload

Successfully uploaded 1 file: 456.5 kB in 1.82 seconds at an average speed of 2051.1 kbps.

A-Sizes Pixelpaint-02.jpg
Renamed to: PXJ149406_1.jpg

A3

Download Unlock Notes (0)

Confirm

Order Confirmation and Tracking

19

Once your artwork has been uploaded, you will be taken to your Orders page, where you can view a summary of your order. You can access more information by clicking **More Details**

Create Order Quoting Orders

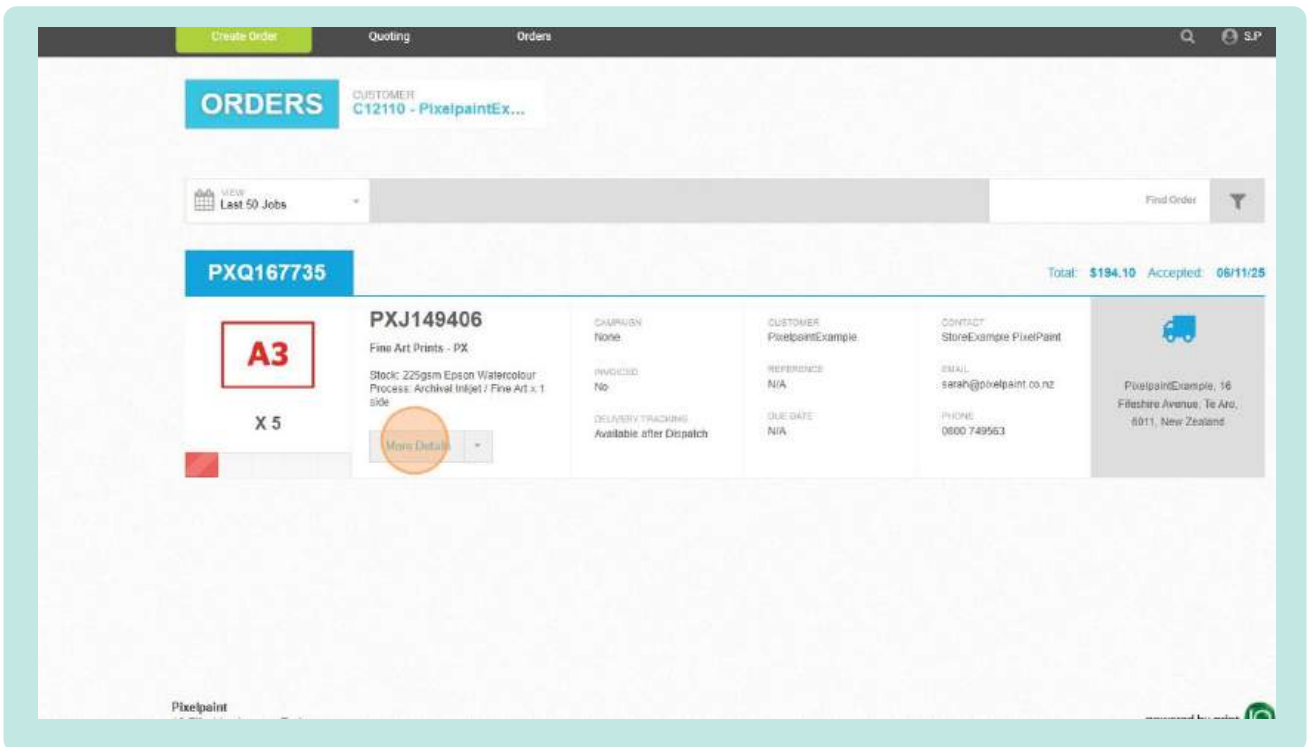
ORDERS CUSTOMER: C12110 - PixelpaintEx...

VIEW Last 50 Jobs Find Order

PXQ167735 Total: \$194.10 Accepted: 06/11/25

 X 5 More Details	PXJ149406 Fine Art Prints - PX Stock: 225gsm Epson Watercolour Process: Archival Inkjet / Fine Art x 1 side	CAMPAIGN None	CUSTOMER PixelpaintExample	CONTACT StoreExample PixelPaint	 PixelpaintExample, 16 Firestone Avenue, Te Aro, 6011, New Zealand
	INVOICES No	REFERENCE N/A	EMAIL sarah@pixelpaint.co.nz		
	DELIVERY TRACKING Available after Dispatch	DUE DATE N/A	PHONE 0800 749553		

pixelpoint

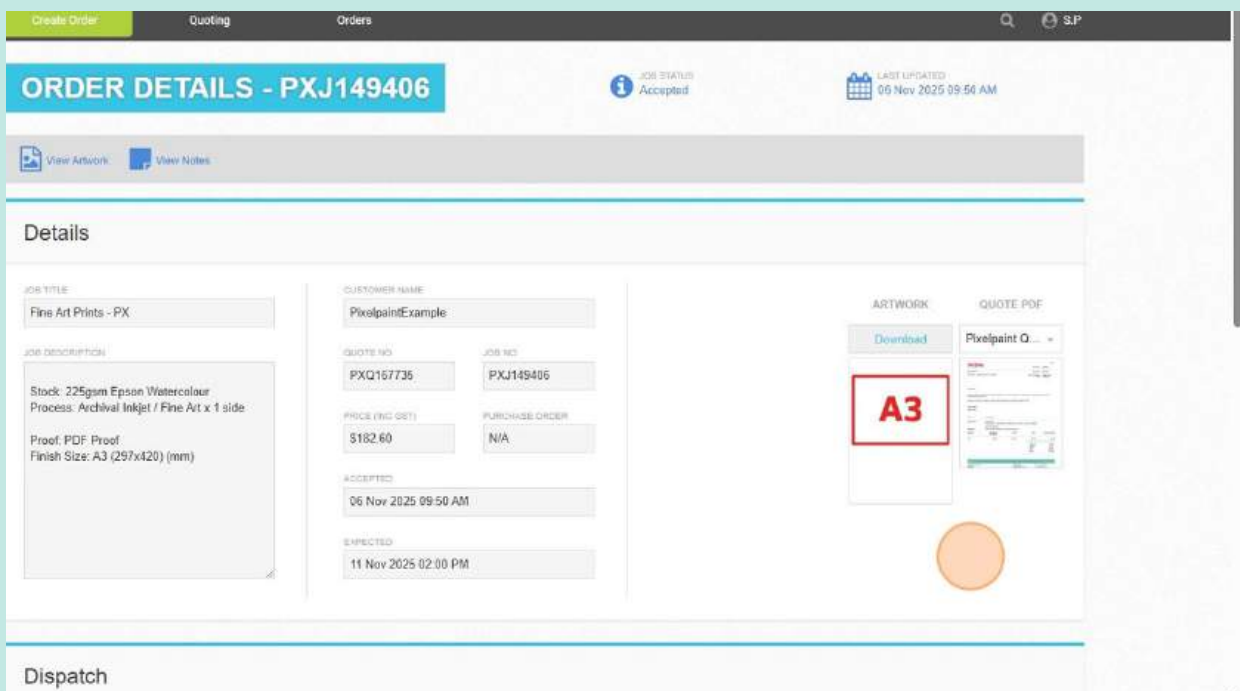


20

From here you can:

- View your order details
- Download artwork and quotes
- Track production and dispatch progress

Tracking information will appear once your order has been shipped.



21

You can return at any time to view your order progress. Go to <https://pixelpaint.printiq.com/> and open the Orders panel. Once your artwork has been uploaded, you will be taken to your Orders page, where you can view a summary of your order.

